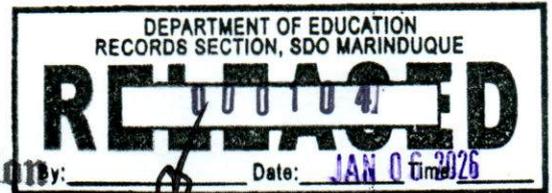




Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

MEMORANDUM

OSDS-2025-040

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Heads of all Public Elementary, Integrated, and Secondary Schools
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC-Schools Division Superintendent

SUBJECT: SCHEDULE OF ORIENTATION, WRITTEN/SKILLS TEST, BEHAVIORAL EVENT INTERVIEW (BEI), ASSESSMENT AND DELIBERATION FOR VACANT ADMINISTRATIVE AIDE I POSITIONS

DATE: January 06, 2026

1. Relative to Division Memorandum OSDS-PS-2025-038 titled "Submission of Pertinent Documents for Vacant Non-Teaching Positions in the Schools Division of Marinduque", dated December 5, 2025, the Human Resource Management Promotion and Selection Board (HRMPSB) will conduct the Orientation, Written/Skills Test, Behavioral Event Interview (BEI), and Assessment and review of application documents for the Administrative Aide I positions on January 07, 2026, from 8:00 AM to 5:00 PM at Boac North District Office, Boac, Marinduque.
2. All applicants for the said positions are expected to attend the activity and must be at the venue before the scheduled time.
3. Attached as Enclosure No. 1 is the list of qualified applicants.
4. Immediate dissemination of the contents of this Memorandum is desired.



Address: T. Roque St., Malusak, Boac, Marinduque
Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611
Email: marinduque@deped.gov.ph
Website: <https://depedmarinduque.com>

QUALIFIED APPLICANTS FOR ADMINISTRATIVE AIDE I

No.	Name
1	LAURENCE R. DUNGCA
2	JAY MARK A. HISTORILLO
3	ANNIE LIZA S. JARABE
4	ARVEN M. JINANG
5	NEZARIO M. MAIGTING, JR.
6	IRENE M. MALIMATA
7	DANTE M. MONTECLARO
8	AUDIE M. NACAWILI
9	JHON RUEL N. ORCASITAS
10	MELMAN P. PEÑAFLOIDA
11	JEFFREY A. ROLDAN
12	VINAGRACE P. ROLDAN
13	ROMAR S. SAGUID
14	HERMAN S. SARIO
15	MARK RAINER M. SEVILLA